

### TOURNAMENT INFORMATION

|                                                                                                                                                                            |  |                            |                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>SITE:</b>                                                                                                                                                               |  |                            |                                                                                                             |
| Los Tules                                                                                                                                                                  |  | <b>SURFACE:</b>            | Outdoor Hard                                                                                                |
| Blvd. Francisco Medina Ascencio 2135                                                                                                                                       |  | <b>SURFACE BRAND:</b>      | Laykold                                                                                                     |
| Zona Hotelera                                                                                                                                                              |  | <b>BALL:</b>               | Head Tour XT (6 balls)                                                                                      |
| Puerto Vallarta 48333                                                                                                                                                      |  | <b>PRACTICE COURTS:</b>    | Two (2) all on different site                                                                               |
| Mexico                                                                                                                                                                     |  | <b>AVAILABLE FROM:</b>     | Friday 15 November                                                                                          |
|                                                                                                                                                                            |  | <b>STRINGING FEE:</b>      | US \$15 (Cash)                                                                                              |
|                                                                                                                                                                            |  | <b>FULLY EQUIPPED GYM:</b> | Different location + WU/CD Area On Site                                                                     |
|                                                                                                                                                                            |  | <b>SPECIAL EVENTS:</b>     | Welcome Boat Trip - Sun 17 Nov @ 6 PM<br>Vallarta Adventures Activities (swim with dolphins, snorkel, etc.) |
|                                                                                                                                                                            |  | <b>LAUNDRY:</b>            | On-site                                                                                                     |
|                                                                                                                                                                            |  | <b>LAUNDRY COST:</b>       | US \$5 per kg                                                                                               |
|                                                                                                                                                                            |  | <b>FOOD:</b>               | Food stands on site, hotel restaurant                                                                       |
|                                                                                                                                                                            |  | <b>FOOD COST:</b>          | At cost, approx. US \$15- \$30 (Cash)                                                                       |
|                                                                                                                                                                            |  | <b>DEPOSIT:</b>            | Practice balls and towels: US \$10                                                                          |
|                                                                                                                                                                            |  | <b>TRANSFERS:</b>          | Cars on request                                                                                             |
|                                                                                                                                                                            |  | <b>COMBINED:</b>           | No                                                                                                          |
|                                                                                                                                                                            |  | <b>TIME ZONE:</b>          | UTC -6                                                                                                      |
| <b>TWO (2) PRACTICE COURTS:</b> Blvd. Francisco Medina Ascencio Km. 3.5, Zona Hotelera, Zona Hotelera Nte., 48333 Jalisco, Jal. Distance from site: 800m (10 min walk)     |  |                            |                                                                                                             |
| <b>GYM SITE:</b> Anytime Fitness Puerto Vallarta ,Plaza Caracol, Av Los Tules 178-local J-15, Segunda Sección, 48333 Puerto Vallarta, Jal.. Distance from site: 500 meters |  |                            |                                                                                                             |

### CONTACTS

|                            |                                                                                             |                      |                                                                    |
|----------------------------|---------------------------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------|
| <b>TOURNAMENT DIRECTOR</b> | Adhemar Rodriguez                                                                           | T: +52 333 115 11 83 | <a href="mailto:adhemar@hotmail.com">adhemar@hotmail.com</a>       |
| <b>HOTEL RESERVATIONS</b>  | Angie Vizuet                                                                                | T: +52 553 444 13 73 | <a href="mailto:m.vizuetgonz@gmail.com">m.vizuetgonz@gmail.com</a> |
| <b>TRANSPORTATION</b>      | Tomas Guitron                                                                               | T: +52 333 156 56 53 | <a href="mailto:tomasgv@gmail.com">tomasgv@gmail.com</a>           |
| <b>PRACTICE BOOKING</b>    | T: +52 155 356 628 93 (Diego Bustamante) via WhatsApp. Available from Wednesday 13 November |                      |                                                                    |
| <b>PLAYERS' DESK</b>       | T: +52 155 356 628 93 via call or WhatsApp. Available from Friday 15 November               |                      |                                                                    |
| <b>INT. EMERGENCY NO</b>   | 911                                                                                         | <b>POLICE</b>        | 911                                                                |
|                            |                                                                                             | <b>AMBULANCE</b>     | T: +52 322 321 53 35                                               |
|                            |                                                                                             | <b>FIRE</b>          | T: +52 322 688 73 08                                               |
| <b>ATP STAFF ON SITE:</b>  |                                                                                             |                      |                                                                    |
| <b>ATP Supervisor</b>      | Anne Bees                                                                                   | T: +1 604 880 9439   | <a href="mailto:10sreferee@gmail.com">10sreferee@gmail.com</a>     |

### DRAWs, CUTOFFS & SCHEDULE

|                                                                               | Start               | Final                | Size | DA    | WC | Q | SE  | JAS | 2023 Cut Offs |
|-------------------------------------------------------------------------------|---------------------|----------------------|------|-------|----|---|-----|-----|---------------|
| <b>QUALIFYING</b>                                                             | Sunday 17 November  | -                    | 24   | 20/18 | 4  | - | -   | 0/2 | 480           |
| <b>MAIN DRAW SINGLES</b>                                                      | Monday 18 November  | Sunday 24 November   | 32   | 23/19 | 3  | 6 | 0/2 | 0/2 | 307           |
| <b>MAIN DRAW DOUBLES</b>                                                      | Tuesday 19 November | Saturday 23 November | 16   | 14    | 2  | - | -   | -   | 406           |
| <b>Main Draw will be made on:</b> Saturday 16 November at 06:00 PM local time |                     |                      |      |       |    |   |     |     |               |

### ENTRY & SIGN-IN DEADLINES

|                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <b>Main Draw Singles:</b>                                                                                                                                                                                                                                                                                                                                                                  | <b>Monday 28 October 2024</b> at 12:00 noon Eastern Time (Florida, USA) through ATP PlayerZone    |
| <b>Qualifying Draw:</b>                                                                                                                                                                                                                                                                                                                                                                    | <b>Wednesday 30 October 2024</b> at 12:00 noon Eastern Time (Florida, USA) through ATP PlayerZone |
| <b>Doubles Advance Entry:</b>                                                                                                                                                                                                                                                                                                                                                              | <b>Monday 11 November 2024</b> at 12:00 noon Eastern Time (Florida, USA) through ATP PlayerZone   |
| <b>On-site Sign-In Deadlines - via Email or Text Message:</b>                                                                                                                                                                                                                                                                                                                              |                                                                                                   |
| <b>Main Draw Doubles entry deadline:</b>                                                                                                                                                                                                                                                                                                                                                   | <b>Sunday 17 November 2024</b> at 12:00 noon local time                                           |
| <b>Preserved Eligibility Deadline:</b>                                                                                                                                                                                                                                                                                                                                                     | <b>Saturday 16 November 2024</b> from 4:00 to 6:00 p.m. local time                                |
| <b>Alternate Sign-In for Qualifying Draw*:</b>                                                                                                                                                                                                                                                                                                                                             | <b>Saturday 16 November 2024</b> from 4:00 to 6:00 p.m. local time                                |
| <b>On-Site Alternate Sign-In*:</b>                                                                                                                                                                                                                                                                                                                                                         | 30 minutes before the start of qualifying matches                                                 |
| <i>*Any player with a PIF ATP Ranking (singles or doubles) and who is on-site may sign in.</i>                                                                                                                                                                                                                                                                                             |                                                                                                   |
| All players must sign-in (Doubles, Alternates, Lucky Losers) and/or preserve eligibility by either sending email or by phone via a text message to the Supervisor/Qual Supervisor on email and number above. The player is responsible for having his request for preserving eligibility and/or entry confirmed by the Supervisor that his e-mail or text was received in a timely manner. |                                                                                                   |
| <b>No other means of contact than those stated on the detail sheet are accepted.</b>                                                                                                                                                                                                                                                                                                       |                                                                                                   |

### PIF ATP RANKING POINTS AND PRIZE MONEY BREAKDOWN

| <b>PRIZE MONEY: U.S. Dollars</b> paid through the ATP                                                                       |         |          |               |           |       |       |       |       |
|-----------------------------------------------------------------------------------------------------------------------------|---------|----------|---------------|-----------|-------|-------|-------|-------|
| Tax Withheld: 20%                                                                                                           |         |          |               |           |       |       |       |       |
| Prize Money from this event will be paid through the new ATP partner platform – OFX.                                        |         |          |               |           |       |       |       |       |
| Please complete your OFX setup and registration on PlayerZone under My Profile/My Prize Money/OFX Bank Details.             |         |          |               |           |       |       |       |       |
| For questions, please contact the ATP Hotline: <a href="mailto:Members@Support.ATPTour.com">Members@Support.ATPTour.com</a> |         |          |               |           |       |       |       |       |
|                                                                                                                             | Winner  | Finalist | Semi-Finalist | Quarter-F | R/16  | R/32  | Q     | Q2    |
| <b>Ranking Points</b>                                                                                                       | 50      | 25       | 14            | 8         | 4     | -     | 3     | 1     |
| <b>Singles PM</b>                                                                                                           | \$5,660 | \$3,350  | \$1,960       | \$1,155   | \$680 | \$410 | \$220 | \$130 |
| <b>Ranking Points</b>                                                                                                       | 50      | 30       | 17            | 9         | -     | -     | -     | -     |
| <b>Doubles PM</b>                                                                                                           | \$2,140 | \$1,250  | \$750         | \$440     | \$240 | -     | -     | -     |

### HOTEL ACCOMMODATION

|                                                       |                                    |
|-------------------------------------------------------|------------------------------------|
| <b>Primary Hotel:</b>                                 |                                    |
| <b>Hotel Mio Vallarta</b>                             | <b>Distance To Site:</b> 400 m     |
| Blvd. Francisco Medina Ascencio 2179-A, Zona Hotelera | <b>Single Room:</b> US \$115       |
| Puerto Vallarta 48333, Mexico                         | <b>Double Room:</b> US \$130       |
| T: +52 322 226 39 23                                  | <b>Breakfast:</b> Included for all |
| <a href="#">Website</a>                               | <b>Additional Tax:</b> 0           |

### RESERVATIONS & COMPLIMENTARY ACCOMMODATION

|                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>IMPORTANT: All players must reserve their rooms via Tennis UNO by the deadlines below.</b> This requirement includes all players accepted into the Main and Qualifying Draws and all nights, including complimentary accommodation nights.                                                                                                                                                                   |  |
| <b>Player accepted into both Singles and Doubles events must comply with the deadline that occurs earlier.</b>                                                                                                                                                                                                                                                                                                  |  |
| <b>Failure to make a reservation by the relevant deadline shall result in that player's automatic forfeiture of hotel accommodations for the tournament week..</b>                                                                                                                                                                                                                                              |  |
| <b>Failure to CANCEL or CHANGE reservation (i.e. if arriving later than Complimentary Accommodation Start Date) by the relevant deadline shall result in that player's forfeiture of hotel accommodations for nights reserved but not used. In addition, the tournament shall have the right to charge the player at the official tournament hotel's published rate for each night he did not use the room.</b> |  |
| A player still competing in either singles or doubles in the prior week's tournament must keep the tournament informed if his reservation(s) may change and confirm the final arrival date with the tournament when his travel plans are finalized.                                                                                                                                                             |  |

For any assistance or additional information about your hotel booking contact:

[TOURNAMENT HOTEL RESERVATIONS person](#)

[Tennis UNO - LINK](#)

|                           | Reservation Deadline                          | Amendment & Cancellation Deadline             | Compl. Accommod. Start Date | Compl. Accommod. Finish Date                                                                             |
|---------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------|
| Qualifying                | Friday 08 November<br>11:59 PM local time     | Thursday 14 November<br>11:59 PM local time   | Saturday 16 November        | Check out - the day after the player's last match                                                        |
| Singles Main Draw         | Friday 08 November<br>11:59 PM local time     | Thursday 14 November<br>11:59 PM local time   | Saturday 16 November        | Thursday 21 November<br>check out OR the day after the player's last match check out, whichever is later |
| Doubles - Advance Entry   | Wednesday 13 November<br>11:59 PM local time  | Thursday 14 November<br>11:59 PM local time   | Sunday 17 November          | Through and including the night of the player's last match**                                             |
| Doubles - On-site Sign-in | Sunday 17 November 2024<br>3:00 PM local time | Sunday 17 November 2024<br>3:00 PM local time |                             |                                                                                                          |
| Alternates*               | Thursday 14 November<br>11:59 PM local time   | Thursday 14 November<br>11:59 PM local time   | as per relevant draw        | as per relevant draw                                                                                     |

\*Players moving into the Qualifying, Singles Main Draw and Doubles Main Draw-Advance Entry between the above Reservation Deadlines and Thursday prior to the tournament's start. Players moving into the draws after Thursday, must make their hotel reservation room request and notify the tournament of their arrival date without delay.

\*\*Main draw doubles player who shares a room with another main draw doubles player shall have a minimum of six (6) nights or through the night of that player's last match, whichever is later.

#### TRANSPORTATION

**Nearest Airport:** Puerto Vallarta International Airport (PVR). Airport pickup is NOT provided. Distance from airport to hotel is 7 km .

Contact for transportation assistance and additional information: **Tomas Guitron** (see email and tel no in CONTACTS section)

#### AIRPORT TO HOTEL/SITE INSTRUCTION:

Cost of Transfer: US \$20

Recommended Transfer: Take an official taxi from the airport

#### ACCREDITATIONS

All credential requests must be made via [Tennis UNO](#)

#### TRAVEL HEALTH ADVISORY

All players are advised to check example websites below (or a travel website in your home country) and follow all health related recommendations and requirements for travelling to Mexico

<https://travelhealthpro.org.uk/countries>

<https://wwwnc.cdc.gov/travel/destinations/list>

Players are also responsible for checking with the Consular Section of the country of transit and/or destination if any **COVID-19 restrictions** are enforced before travelling.

#### VISA

**PLEASE NOTE: Border restrictions may apply.**

Before entering this event, all players should check with their local Consular Service of Mexico to confirm if they will be permitted to enter the country and if any special authorizations are required.

For visa requirements go to: [WEBSITE LINK](#)

Travel support documents, including a letter of invitation are available on Tennis UNO. For any further information, please contact the ATP Hotline at [Members@Support.ATPTour.com](mailto:Members@Support.ATPTour.com), [WhatsApp](#) **+44 7 596 860 316** or call any of the Tour Managers.

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Revised: